

## Notice

Respected members there will be a meeting on 06.11.2023 in F1-11 at 2.30 pm. The agenda of the meeting is discussion for preparation of upcoming events (Freshers Day and Christmas Day). Appropriate dates are to be fixed and prior information to students to be shared for participating in the events.

Sd-

Dr. Dipanwita Chaudhuri Sil  
Program Coordinator  
Holy Cross College, Agartala



"Educating hearts and minds"

# HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A' GRADE

Tripura University Reg. Code: 17

Jubatara, P.O. Lembucherra, Tripura West Pin-799210

Phone: 0381-2915930, +91 9402315672

email- principalhccagt@gmail.com

Web: www.holycrosscollege.in

## Cultural Committee

### Meeting Minutes

**Subject:** Upcoming events

**Venue:** F1-11

**Date and Time:** 06/11/2023; 2:30 pm

#### **Members present in the meeting:**

1. Dr. Dipanwita Chaudhuri Sil
2. Mr. Joel Lalengliana Darlong.
3. Mrs. Barnita Majumder
4. Dr. Biswarupa Dutta
5. Dr. Sudipta Sinha

#### **Agenda:**

- Preparation for Upcoming events (Freshers Day and Christmas Day).

#### **Minutes of the Meeting:**

- ❖ Dates are to be fixed for upcoming events (Freshers Day and Christmas Day).
- ❖ Preparation and call for performances for both the events.

B. Dutta  
6.11.23

Sinha  
6.11.23.

B. Dutta  
6/11/23.

## **Action taken Report**

- ❖ Dates were fixed for both the events
- ❖ 24th November, 2023 for Freshers Day
- ❖ 21st December, 2023 for Christmas Celebration
- ❖ Notice is prepared for sharing with students for call of performances.

## Notice

Respected members there will be a meeting on 15.11.2023 in F1-11 at 1.30 pm. The agenda of the meeting is discussion for preparation of Freshers Day. To prepare a list of names of students who are participating. Instructions to be given to students for a dress rehearsal screening.

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## Cultural Committee

### Meeting Minutes

**Subject:** Investiture Ceremony and Freshers' Day

**Venue:** F1-11

**Date and Time:** 15/11/2023; 1:30 pm

**Members present in the meeting:**

1. Dr. Dipanwita Chaudhuri Sil
2. Mr. Joel Lalengliana Darlong.
3. Mr. Rajesh Kumar Nath
4. Dr. Sharmili Chakraborty
5. Mrs. Barnita Majumder
6. Dr. Biswarupa Dutta

**Agenda:**

- Preparation for Freshers Day.

**Minutes of the Meeting:**

- ❖ List of names of students is to be prepared who are participating.
- ❖ Dress Rehearsal has to be shown by students who will be given final confirmation.

*RD*  
15/11/23  
*BK* 15.11.23

*RD* ✓  
15/11/23

*B. Datta*  
15.11.23

## **Action taken Report**

- ❖ List of students has been prepared after the final screening.
- ❖ Date for dress rehearsal is fixed and shared with students

## Notice

Respected members there will be a short meeting on 20.11.2023 in F1-11 at 2.00 pm. To finalise dress selection of students.

Sd-

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Program Coordinator  
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## Cultural Committee

### Meeting Minutes

**Subject:** Investiture Ceremony and Freshers' Day

**Venue:** F1-11

**Date and Time:** 20/11/2023; 2:00 pm

**Members present in the meeting:**

1. Dr. Dipanwita Chaudhuri Sil
2. Dr. Sharmili Chakraborty
3. Mrs. Barnita Majumder
4. Dr. Sudipta Sinha
5. Dr. Biswarupa Dutta

**Agenda:**

- Dresses of students and their final rehearsal has to be observed

**Minutes of the Meeting:**

Students should be called for carrying either dresses or pictures of how they are going to wear dresses.

*B. Dutta*  
20.11.23

*Sinha*  
20.11.23

*[Signature]*  
20/11/23

*[Signature]*  
20.11.23



## **Action taken Report**

- ❖ Final Dress Rehearsal was shown by students.

## Notice

Respected members there will be a short meeting on 18.12.2023 in F1-11 at 12.40 pm regarding stage preparation for the upcoming event (Christmas Celebration on 21st December, 2023). And for prior information to be given to participants for final rehearsal to be shown to the members of the Cultural Committee.

Sd-

Dr. Dipanwita Chaudhuri Sil  
Program Coordinator  
Holy Cross College, Agartala



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## Cultural Committee

### Meeting Minutes

**Subject:** Christmas Celebration

**Venue:** F1-11

**Date and Time:** 18/12/2023; 12:40 pm

**Members present in the meeting:**

- 1) Dr. Dipanwita Chaudhuri Sil
- 2) Dr. Biswarupa Dutta
- 3) Dr. Sharmili Chakraborty
- 4) Mrs. Barnita Majumder

**Agenda:**

- Stage preparation for Christmas Celebration

**Minutes of the Meeting:**

Stage has to be prepared for the upcoming Christmas Celebration and also students from the B.Ed Department have to be informed to prepare and show at least some of the members of the cultural committee the performance they have prepared.

*Bh*  
18.12.23

*B. Dutta*  
18.12.23

## **Action taken Report**

- ❖ Stage preparation responsibility is divided among the members and also Council members are assigned to prepare the stage.
- ❖ B.Ed students are informed to show their performance to some of the members of the Cultural Committee or any of their teachers.

## Notice

Respected members there will be a short meeting on 07.02.2024 in F1-11 at 1.30 pm regarding participants' feedback and areas for improvement for future events.

Sd-

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Program Coordinator  
Holy Cross College, Agartala



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## Cultural Committee

### Meeting Minutes

**Subject:** Committee meetings.

**Venue:** F2-3A

**Date and Time:** 07/02/2024; 1:30 pm

#### **Members present in the meeting:**

1. Dr. Dipanwita Chaudhuri Sil
2. Dr. Sharmili Chakraborty
3. Dr. Sudipta Sinha
4. Dr. Biswarupa Dutta
5. Mr. Joel Lalengliana Darlong.

#### **Agenda:**

- Feedback and areas for improvement for future events.
- Themes and activities for future event.

#### **Minutes of the Meeting:**

A discussion took place regarding participants' feedback and areas for improvement for future events. Members shared the successes of the last celebration and expressed their appreciation for the efforts of their team members. Members proposed what new themes and activities can be kept for future event, keeping in mind cultural diversity and student's area of interests.

*Sinha*  
7.2.24

*B*  
07.02.24

*B*  
7/2/24

*B. Dutta*  
7.2.24

## **Action taken Report**

- ❖ Following a discussion on participant feedback and suggestions for improvement, the team identified key areas of success and opportunities for future enhancement. It was decided to introduce new themes and interactive activities that align with cultural diversity and student interests. Teams were assigned tasks to finalize themes and activities.